
Southwest Memorial Hospital Foundation

Board of Directors Meeting Minutes

April 17, 2024, 1-2:30pm, Kiva Conference Room – ANNUAL MEETING

Board Members

Vacant, President · Karen Hubley, Vice President · Melinda Smith, Treasurer · Abby Nuetzel, Secretary · Karla Demby · Molly Greenlee · Jaycee Hart · Austan Koller · Trent Woods · Gala Pock, MCHD · Evelyn Quigley, SHS · Joe Theine, CEO of SHS

Attendees: Karen Hubley, Melinda Smith, Karla Demby, Molly Greenlee, Jaycee Hart, Austan Koller, Gala Pock, Abby Nuetzel, Joe Theine, Chuck Krupa, Trent Woods

Agenda

Introductions & Public Comments

Minutes from March Meeting

Gala moves to approve meeting minutes, Austan seconded. Meeting minutes approval passed.

Treasurer's Report

From March statement, Dolores State Bank public account is \$108,321.52. The \$35K for the FEES equipment has been disbursed since the March statement. The EZ account is \$996 - \$2 was deducted for bank fees. Onward investment balance is \$94,165.47.

Old Business

1. Region 9 Enterprise Zone (EZ) Status – New Project Application to Begin in May 2024
2. Foundation Website – Redirection from old website to new location.
 - a. Abby confirmed with Jodi Jarling at Zu Gallery to end hosting services agreement.
3. PayPal account funds transferred to Dolores State Bank
 - a. Jaycee requested a check 4/3/24 for the total amount of \$455.95. Check was received.
4. EZ Qualified Fundraising Initiative for Q4 2023 and Q1 2024 – FEES Equipment
 - a. Update on medical equipment purchase (approved at January BoD meeting). Check has been written for the FEES equipment. Training for new equipment will be May 15, 2024.
 - b. Thank you notes for donors have been mailed.
5. Fundraising Committee Update
 - a. EZ Qualified Fundraising Initiative – EMS Equipment Upgrades

- i. \$81,750 pledged for the EMS Equipment campaign and started collection of donations.
 - ii. SHS Board has approved the purchase order for the equipment.
- 6. EZ Qualified Pharmacy Grant Application – Tabled until pharmacy representative can attend meeting to speak to grant needs.
- 7. Hospital Week: May 12-18, 2024
 - a. Jaycee to present options for foundation participation at April Meeting.
 - i. Request for board members to be present at community BBQ on May 17, 2024 from 11am-1pm in MOB Parking Lot.
 - ii. 5K Run on Saturday, May 11th at 9 am – open to the public.

New Business

1. CEO Report by Joe Theine
2. SHS 2025 Budget Planning Cycle
3. Board Orientation – Deferred to May Meeting
4. Annual Meeting:
 - a. Board of Directors Election
 - i. Jaycee Hart: April 2022 (term ends 2025)
 - ii. Abby Nuetzel: April 2022 (term ends 2025)
 - iii. Karla, Austan, Molly, Trent: April 2024 (term ends 2027)
 - iv. Karen: April 2016 (term ends in 2026)
 - v. Melinda: April 2014 (term ends 2026)
 - vi. Vacancy: Term ends April 2025
 - vii. Joe moves to accept this as the current board with term ending dates effective 4/1/2024. Karla seconded. Motion passed.
 - b. Karla moves for CEO of hospital to amend the bylaws and redline to split officers for Secretary/Treasurer into 2 officer positions to be presented for a vote at the May meeting; Seconded by Trent. Motion passed to begin amendment for bylaws change (all approved except one abstaining).
 - c. Officer Election for April 2024 – April 2025
 - i. President: Abby Nuetzel
 - ii. Vice President: Karla Demby
 - iii. Secretary: Jaycee Hart
 - iv. Treasurer: Austan Koller
 - v. Joe motioned a slate of the above candidates to elect as following. Trent seconded. Motion passed unanimously.
 - d. Review Yearly Financials – Deferred to May Meeting
 - e. Set Budget & Goals for upcoming year – Deferred to May Meeting
 - f. Committees – Deferred to May Meeting
 - i. Fundraising
 - ii. Policy & Procedure
5. Cancer Care Assistance Grants
 - a. One grant has been received. Abby moves to approve the grant. Karla seconded. Motion passed unanimously.



Next Meeting

May15, 2024, 1-2:30 pm, **Kiva Conference Room**