
Southwest Memorial Hospital Foundation Board of Directors Meeting Agenda

July 17, 2024, 1-2:30pm, Kiva Conference Room

Board Members

Abby Nuetzel, President · Karla Demby, Vice President · Austan Koller, Treasurer · Jaycee Hart, Secretary · Karen Hubley · Molly Greenlee · Melinda Smith · Trent Woods · Gala Pock, MCHD · Evelyn Quigley, SHS · Joe Theine, CEO of SHS

Attendees:

Agenda

Introductions & Public Comments

Minutes from June Meeting

Treasurer's Report

Fundraising Committee Update

Old Business

1. Committees
 - a. Policy & Procedure
 - i. Trent expressed interest in starting this committee.
2. Board Orientation
 - a. Board 101 with Leadership Montezuma. Joe and Trent will follow-up on this item
 - b. A folder with board documents such as Bylaws and board directory are on new SharePoint
3. Marc Meyer Pew Charitable
 - a. \$2,500 for travel, lodging and registration to conference
 - i. Molly made a motion for foundation to pay up to \$2,500 for Marc to attend the Pew Charitable conference. Austan seconded it.
 - ii. Discussion: Make sure the foundation shares the info about us giving funds to this at Third Thursdays
4. FEES Equipment Update
 - a. Looking at late August/September for FEES to be ready for patients
 - b. Foundation members and SLP photo for newspaper article, social media and other marketing
5. Foundation SWAG Items for Third Thursdays and other events
 - a. Budget for items and type of items to purchase
 - i. \$1,000 budget was approved via email votes to order swag items.
 - ii. Tide Pen and tote bags are in the process of being ordered
6. Table cloth with foundation logo

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- a. Jaycee will find out how much it will cost for a table cloth to be made for foundation

New Business

1. CEO Report by Joe Theine
2. Capital FF&E (Funding, Furniture, & Equipment) Committee - Jaycee
3. IT Support for Foundation – Microsoft Account Demo (Jaycee)
 - a. We have 10 Microsoft account licenses. Austan and Jaycee currently have an account.
 - b. Info from MIS10 folder is uploaded to SharePoint
 - c. Create an agreement between SHS and Foundation to make sure everyone knows who is in charge of what.
 - d. Possible discussion to allow SHS Financial team to manage foundation funds
4. Region 9 Enterprise Zone (EZ) Status – New Project Application to Begin in May 2024
 - a. Updates?
 - i. Abby is planning to meet with Joe before July meeting to finalize details for our application
 - ii. Our rough draft application must be completed July 25th for the Region 9 meeting.

Hospital Events

1. Walk with a Doc
 - a. Saturday, July 20 9:30 AM to 10:30 AM at Parque de Vida/Cortez Rec Center (Meet near the Rec Center front entrance). Every third Saturday of the month.
 - b. Led by Dr. Mullen, Dr. Anderson and Shawn Palmer, PA-C
2. Physician Visit
 - a. Dr. Sairs, MD, FMOB will be visiting SHS on July 19th
 - b. Dr. Sarah Ayala, DO, FPOB will be visiting SHS on July 22nd

Next Meeting

August 21, 2024, 1-2:30 pm, **Kiva Conference Room**