

Southwest Memorial Hospital Foundation Board of Directors Meeting Minutes

April 16, 2025, 1-2:30pm, Kiva Conference Room – Annual Meeting

Board Members

Abby Nuetzel, President · Karla Demby, Vice President · Austan Koller, Treasurer · Jaycee Hart, Secretary · Molly Greenlee · Trent Woods · Rebecca Doughty · Jeanne Becker · Bob Eytalis · Bob Ower, MCHD · Mary Dodd, SHS Board · Joe Theine, CEO of SHS

Attendees: Molly Greenlee, Bob Eytalis, Bob Ower, Mary Dodd, Jaycee Hart, Abby Nuetzel, Jeanne Becker, Karla Demby, Trent Woods, Joe Theine, Chuck Krupa

Agenda

Introductions & Public Comments

Minutes from March Meeting - Approved

Treasurer's Report

Fundraising Committee Update

- Each month the board will sign Thank You cards and send them to those who donated to the Foundation

Old Business

1. Microsoft 360 Account
 - a. Bob E, Bob O, and Rebecca still need to log on
2. Resolution to close our current DSB bank account and open a new one
 - a. The Foundation Board of Directors resolved to close our current bank account ending in 7501 and open a new one with the same funds, and also that the signatories on the bank account are The SWMH Foundation Treasurer Austan Koller, The SWMH Foundation President Karla Demby, and SWMH Foundation Secretary Jaycee Hart.

New Business

1. Annual Meeting
 - a. By Laws review and suggested changes
 - i. A section or two of the by-laws will be reviewed at each meeting until each section has been reviewed. Red line changes will be made at once after the whole by-laws document has been reviewed.
 - b. Review yearly financials
 - i. It was reviewed and approved to the Region 9 ED Admin Fees and the Montelores Cancer Fund Scholarships to "Other Expenses"
 - c. Set spending budget and goals for upcoming year
 - d. Committees
 - i. Policy and Procedure
 - ii. It was decided to keep one standing committee at this time.
 - iii. Task forces and other standing committee will be discussed as needed.
 - e. Treasurer Handbook & Executive Committee Roles Discussion

- f. Officer election
 - i. President: Karla Demby
 - ii. Vice President: Joe Theine
 - iii. Treasurer: Austan Koller
 - iv. Secretary: Jaycee Hart
- 2. Montelores Cancer Fund Payment Problem
 - a. Austan will send a letter to the cancer grant recipient that states if the check is not cashed in 30 days a stop payment will be issued.
 - b. Approved to create a Montelores Cancer Grant Task Force to write guidelines and incorporate feedback from the board, SHS Infusion Staff and the community to improve the Montelores Cancer Grant Scholarship.
 - c. The Task Force will report back to the foundation board at the Foundations regular board meeting in August 2025
- 3. Third Thursdays
 - a. Approved to write a \$80 to the City of Cortez for SWMH Foundation to have a booth at all four Third Thursday events this summer.

Hospital Week – May 10-16, 2025

- Foundation Board invited to attend Community Fiesta on May 16 from 11 to 1. Taco Bar, cake, pinatas.
 - Flyer to come soon

Next Meeting

May 21, 2025, 1-2:30 pm, **Kiva Conference Room**