Southwest Memorial Hospital Foundation
Board of Directors Meeting Minutes

May 21, 2025, 1-2:30pm, Kiva Conference Room

Board Members

Karla Demby, President · Joe Theine, Vice President · Austan Koller, Treasurer · Jaycee Hart, Secretary · Molly Greenlee · Abby Nuetzel · Trent Woods · Rebecca Doughty · Jeanne Becker · Bob Eytalis · Bob Ower, MCHD · Mary Dodd, SHS Board

Attendees: Bob Ower, Austan Koller, Abby Nuetzel, Molly Greenlee, Jaycee Hart, Mary Dodd, Trent Woods, Karla Demby, Rebecca Doughty, Chuck Krupa

Agenda

Introductions & Public Comments

Minutes from April Meeting – Abby made motion to accept, Molly Seconded

Treasurer's Report – Karla and Austan will create handouts with ways to donate and a QR Code for the table at third Thursdays. Square has a 3.3% plus 30cents fee for every donation made to the foundation. We will ask donors to pay the fee when they donate. Mary moved to approve the treasures report, Bob O. seconded.

Fundraising Committee Update – Sign up for Third Thursday's session. Sign Thank You Cards

Old Business

1. Microsoft 360 Account
   a. Everyone log onto their account and make sure your account is working
   b. We now have 12 free licenses. Can add more if needed. Our subscription will not renew in 2026 because we have the free non-profit license for up to 300 accounts.
2. Resolution to close our current DSB bank account and open a new one
   a. Austan will provide an update on the status of the new account.
      i. New working bank account is up and running. New checks, deposit slips, etc.
      ii. General fund is now what we are going to call the bank account

New Business

1. Article 1 of the Foundation By-Laws
   a. Section 4 will be revisited in July. Molly will research and propose how section 4 should be updated to meet modern verbiage.
   b. Article 2 and 3 will be reviewed at the July meeting
2. SHS request for an additional $20,356.35 for equipment and contracts related to the Mancos OB/US
   a. Abby made a motion to pay 12,356.35 of additional OB equipment minus the 5-year PM. Trent seconded.
3. SHS request to proceed with purchase of a jaundice meter. Cost $10,110.00.
   a. Grant application - SHS will be asked to fill out a grant application for the purchase of the jaundice meter so the board can approve the grant application and have the application associated with the PO at SHS.
4. Third Thursdays

    a. Banner for Abby's tent approval
        i. Option 2, with the bubbles was approved for print and purchase. Jaycee will send the artwork off to Pioneer Printing. The banner will cost $88.00.
5. Austan Koller Pioneer Printing Reimbursement of $21.00
6. Suggestion to update check writing procedure: two signatures needed for checks above $1,000
    a. Mary moved to approve the check writing process to have two board members sign checks above $1,00. Abby seconded. Mary made a resolution to have two designated signatures that are on the bank account to sign checks above $1,000.
7. Minutes will be emailed within one week after Foundation meetings. Please review minutes when received and email corrections/additions to Jaycee. Meeting agendas will be emailed the Friday before each monthly meeting.
    b. Abby will send meeting agenda, May minutes and board meeting documents, as well as take notes during the June meeting in Jaycee's absence.
8. Bob Eytalis – Karla will check to see if Bob E. has resigned from the board

Mary moved to adjourn the meeting.

Next Meeting

June 18, 2025, 1-2:30 pm, **Kiva Conference Room**