

MONTEZUMA COUNTY HOSPITAL DISTRICT
EMS Training Room, Southwest Health System
WEDNESDAY, December 10, 2025
Meeting Starts: 6:00pm

AGENDA

6:00pm Call to Order - 5 minutes

Roll Call

Changes or additions to agenda

Public Comment: *Public is invited to attend and provide comments please RSVP bjabour@swhealth.org as seating is limited.*

CONSENT AGENDA (Enclosure 1) - 5 minutes

- November 12, 2025 Regular Meeting Minutes [Pg 2](#)
- Payment of Bills [Pg 6](#)

REPORTS and ACTION ITEMS

Owner's Rep Report (no enclosure) - 15 minutes

SHS Report (Enclosure 2)

- SHS Board Report - 5 minutes
- Operations Report [Pg 12](#) - 10 minutes

Financial Report (Enclosure 3) - 5 minutes

- 2026 Budget Adoption and Appropriation Resolutions [Pg 14](#)
- Set Mil Levy for 2026 Budget
- October Financials [Pg 15](#)
- SDA Policy Binder / Confirmation [Pg 25](#)

Capital Infrastructure Committee Report - 15 minutes

Foundation Update - 5 minutes

Optional Board Member Presentation/Report - 15 minutes

- SDA Overview and Administrative Assistant role [Pg 46](#)
- Officers Overview [Pg 45](#)

Attorney Report - 10 minutes

Executive Session

Adjournment

Mission Statement

It is the mission of the Montezuma County Hospital District to assure high quality healthcare facilities for the community, Montezuma County, and the surrounding areas and to provide support and assistance in a manner which is consistent with a high standard of healthcare.



Consent Agenda



Mission Statement

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**Montezuma County Hospital District Regular Board Meeting
EMS Training Room
November 12, 2025**

Present:

Also Present:

Brandon Johnson, Chairperson	Rob Owens, SHS Plant Operations Dir	<u>Recorded by:</u>
Gerald “Jerry” Whited, Director	Peter Rehn, Owner’s Representative	Bridgett Jabour, Secretary
Sean Flaherty, Director	Adam Conley, SHS CFO	
Bob Ower, Director	Eric Croke, SHS Vice-Chair	<u>Counsel:</u>
Abby Neutzel, Director	Joe Theine, SHS CEO	Keenan Lovett, MCHD Attorney
		<u>Excused/Absent:</u>
		Scott Anderson, Director

Agenda Item/Topic	Findings and Discussions	Conclusions, Recommendations, Actions, and/or Motions	Follow-up Responsible Party
Call to order	MCHD Chair Brandon Johnson called the meeting to order at 6:00 pm.		
Roll Call	The roll was called by Mr. Flaherty.		
Change/Additions to Agenda	None.		
Public Comment	None.		
Consent Agenda	October 8, 2025, Regular Meeting Minutes Payment of Bills	It was moved and seconded to approve the consent agenda as presented. MOTION: Jerry Whited SECOND: Bob Ower Motion carried.	
<u>REPORTS and ACTION ITEMS</u>			
Owner’s Rep Report	Mr. Rehn provided an update on the completed Pelican controls project. Compressors being installed above kitchen for RTU2 this week. Lighting project moving forward – extra supplies/equipment hoping to return for		

Agenda Item/Topic	Findings and Discussions	Conclusions, Recommendations, Actions, and/or Motions	Follow-up Responsible Party
	<p>Mr. Flaherty proposed the following changes for financial Process:</p> <p>1) financial reporting schedule – align MCHD reporting with SHS and report on September in November. And cut the check for sales tax payment. Then, in order to align the financial reporting aspect, there will be a 1-month gap where we make a payment to SHS to match starting in early 2026.</p>	<p>modify SHS payment in arrears to align with reporting and recording structure. Additionally to set receipt submission by 1st of month in order to include in that month’s packet.</p> <p>MOTION: Sean Flaherty SECOND: Jerry Whited Motion carried.</p>	
<p>Capital Infrastructure Committee</p> <ul style="list-style-type: none"> • LOMA Grant 	<p>The board reviewed the enclosed letter and discussed the status of the 2024 audit timeline for grant approval.</p>	<p>It was moved and seconded to approve the signature by Brandon Johnson to apply for \$800k LOMA (DOLA Local Match) grant.</p> <p>MOTION: Jerry Whited SECOND: Sean Flaherty Motion carried.</p>	
<p>Foundation Report</p>	<p>MCHD Foundation Representative Bob Ower reported that the donor gala was very successful and well-attended. The board intends to do another gala next year.</p>		
<p>Optional Board Member Presentation/Report</p> <ul style="list-style-type: none"> • Website Discussion 	<p>Mr. Flaherty reported on the status of the MCHD website building to move away from the SHS website and what information and collaboration will be included and limitations by law, was discussed by Mr. Lovett. Google workspace.</p> <p>There was also discussion about the need for additional administrative support for the MCHD officers. Mr. Theine recommended an MOU that better defines the role and responsibilities of the SHS administrative person and separation from SHS role and documentation.</p>	<p>Mr. Flaherty hopes to have the website and google workspace with MCHD emails for each board member set up in the next few months. Annual cost for all that is contemplated is \$777. It was moved and seconded to approve the purchase and Google workplace setup as presented.</p> <p>MOTION: Jerry Whited SECOND: Sean Flaherty Motion carried.</p>	

Agenda Item/Topic	Findings and Discussions	Conclusions, Recommendations, Actions, and/or Motions	Follow-up Responsible Party
Attorney Report	Mr. Lovett discussed with the board the Request For Proposal for the project management for Microgrid Grant project. There was discussion on the proposal from Collective Energy to complete additional design, financial return and modeling for size and construction oversight.	Mr. Lovett will prepare an RFP.	
Adjournment		It was moved and seconded to adjourn the meeting at 7:16pm. MOTION: Jerry Whited SECOND: Bob Ower Motion carried.	


Bridgett Jabour, MCHD Secretary

Sean Flaherty, Secretary/Treasurer

**CONSENT
AGENDA
PAYMENT OF BILLS**

December 2025 Bills

Vendor	Description	Amount
Colo Spec Districts Prop & Liab F	26PL-22023-3277	\$ 6,236.00
Kelly R. McCabe, PC	Invoice 6562	\$ 1,876.00
		\$ 8,112.00



**Colorado Special Districts
Property and Liability Pool**

Property and Liability Coverage Invoice

Named Member:
Montezuma County Hospital District
PO Box 1034
Cortez, CO 81321

Broker of Record:
NO BROKER

Coverage No.	Entity ID	Effective Date	Expiration Date	Invoice Date
26PL-22023-3277	22023	1/1/2026	EOD 12/31/2026	11/13/2025

Coverage	Contribution
General Liability	\$717.00
Property	\$4,438.00
Non-Owned Auto Liability	\$132.00
Hired Auto Physical Damage	\$65.00
Equipment Breakdown	\$359.00
No-Fault Water Intrusion & Sewer Backup	\$38.00
Public Officials Liability	\$487.00
Pollution	\$0.00

Total Contribution	\$6,236.00
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Estimated Annualized Contribution (for budgeting purposes only) \$6,236.00

Please note: where included above, Hired Auto Physical Damage and Non-Owned Auto Liability are mandatory coverages and may not be removed. No-Fault Water Intrusion & Sewer Backup coverage may only be removed with completion of the No-Fault Opt Out Endorsement.

The following discounts are applied (Not applicable to minimum contributions):

15.02% Continuity Credit Discount
10% Direct Discount

Payment Due by January 1, 2026

Payment evidences "acceptance" of this coverage. The terms of the Intergovernmental Agreement (IGA) require timely payment to prevent automatic cancellation of coverage. Please return this invoice and reference the coverage number on your check to help us apply your payment correctly. Only prior notice to the board of directors of the Colorado Special Districts Property and Liability Pool and subsequent approval may extend cancellation provision.

Remit checks to: Colorado Special Districts Property and Liability Pool
c/o McGriff, A Marsh & McClennan Agency LLC Company
PO Box 1539
Portland, OR 97207-1539

We accept online payments at [E-Bill Express](#)
Refer to Payment Instructions page for additional options
billing@csdpool.org
800-318-8870 ext. 3



McCABE • LOVETT • McCABE

ATTORNEYS AT LAW

22 E. Main Street
Cortez, Colorado 81321
United States
Phone: 970-565-7209
Fax: 970-565-6355
www.mccabelawcortez.com

INVOICE

Invoice # 6562
Date: 12/03/2025
Due On: 01/02/2026

MONTEZUMA C. HOSPITAL DISTRICT .
P.O. Box 1034
Cortez, CO 81321

Statement of Account

Outstanding Balance	New Charges	Payments Received	Total Amount Outstanding
(\$0.00	+ \$1,876.00) - (\$0.00) = \$1,876.00

Please make all amounts payable to: Kelly R. McCabe P.C.
Invoice includes 2% credit card service charge. (If paying by check or cash pay the SUBTOTAL below.)

Montezuma C. Hospital District - 9001

Type	Date	Notes	Quantity	Attorney	Rate	Total
Service	10/23/2025	Review Battery Plan Information	0.80	KDL	\$335.00	\$268.00
Service	10/24/2025	Begin Review of Battery Grant Document; phone conference with Bridgett	0.80	KDL	\$335.00	\$268.00
Service	10/28/2025	Review of all DOLA Grant Documents	2.00	KDL	\$335.00	\$670.00
Service	11/11/2025	Preparation for November Meeting	0.50	KDL	\$335.00	\$167.50
Service	11/12/2025	November Meeting	1.50	KDL	\$335.00	\$502.50



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Time Keeper	Quantity	Rate	Total
Keenen Lovett	5.6	\$335.00	\$1,876.00
Subtotal			\$1,876.00
Total			\$1,876.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
6562	01/02/2026	\$1,876.00	\$0.00	\$1,876.00
Outstanding Balance				\$1,876.00
Total Amount Outstanding				\$1,876.00

Account	Balance
DSB- Trust Account Balance	\$0.00
Total Account Balance	\$0.00

Please make all amounts payable to: Kelly R. McCabe, PC



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SHS Report



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CEO Report

Board Meeting Date: October 29, 2025

Committee or Staff Completing Report: Joe Theine

Date of Committee Meeting (if applicable): n/a



Wins – one to two highlights of what has gone well.

- Cerner Ambulatory EHR project commenced, anticipated go-live 2Q2025.

Opportunities – one to two highlights of current upcoming opportunities or challenges.

- Recruiting for obstetric services. Several family medicine OB candidates for either as needed labor & delivery or full-time work as in various stages of recruiting. No contracts signed at this time.

Report

Physician | APP Recruiting

- OB/GYN: 13 total candidates, 1 active.
- Family Medicine | OB: 14 total candidates, 7 active.
- General Surgery: 15 total candidates, 2 active.
- Advanced Practice Provider for general surgery / wound care continuing discussions.
- Dinner with 2nd year Family Medicine Resident, Dr. Hamory & spouse.

Operations Updates

- Announced enhanced inpatient hospitalist program in collaboration with Rural Physicians Group.
- L&D staffing secured for the remainder of this year.
- Director Human Resources initial interviews completed. In person interviews are being scheduled.
- Nuclear medicine camera was out of service for several weeks, services resumed the week of 10/20/2025.
- Mercy Nephrology site visit completed.

Community Engagement

- Montezuma County Board of County Commissioner Presentation
- Colorado Department of Healthcare Policy & Finance Rural Health Transformation Stakeholder Input Meetings
- Axis Health System Meeting with Rocky Mountain Health Plans
- Presentation for Montezuma Leadership Health & Human Services Day

Staff Meetings & Internal Engagement

- Braden Jones, MD
- Caitlin Mooney, PA-C
- Even Bruneau, DO
- Benefits Renewal Overview with Broker

Other Meetings / Engagement

- Colorado Hospital Association Annual Meeting
- LOR Foundation
- Collective Energy, Colorado Department of Local Affairs, Governor's Office Discussions on Microgrid

Other Notable Items

- Appointed by Governor to AI Policy Workgroup (more information here: <https://www.denverpost.com/2025/10/15/colorado-ai-regulations/>)

Attachments (if any)

None

MCHD Finance Report



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**MONTEZUMA COUNTY HOSPITAL DISTRICT
FINAL BUDGET - 2026**

ESTIMATED RESOURCES	Actual Prior Year 2024	Approved Budget 2025	Final Budget 2026
Beginning Balance	3,007,259	3,324,751	3,456,297
Revenue:			
Property Tax Revenue	557,142	482,000	522,841
S.O. Tax Revenue	60,000	60,000	60,000
Investment Income	1,000	45,000	45,000
Lease Income	40,000	65,560	65,000
Capital Contributions			
CARES - DOLA	7,500		
Sales Tax	1,600,000	2,000,000	2,200,000
Other	5,000	5,000	5,000
Total Revenue	<u>2,270,642</u>	<u>2,657,560</u>	<u>2,897,841</u>
TOTAL AVAILABLE RESOURCES	<u>5,277,901</u>	<u>5,982,311</u>	<u>6,354,138</u>
 ESTIMATED EXPENDITURES			
Operating Expenditures:			
Legal Fees	35,647	25,000	35,000
Audit Fees	8,500	8,500	8,500
CPA Fees	18,563	18,000	7,500
County Treasurer's Fees	13,991	14,000	14,000
Other Fees	185	185	185
Education & Travel			
Election Expenses	10,000	10,000	0
Supplies & Office Expenditures	1,525	1,525	1,525
Dues & Subscriptions	2,000	2,000	2,000
Insurance	6,500	6,500	6,500
Board Meeting Meals	500	500	500
MCHD Transfer for SHS Bonds	2,026,304	2,026,304	2,200,000
Professional Fees		75,000	75,000
Repair & Maintenance	7,500	7,500	7,500
Misc. Expense	6,000	6,000	6,000
Total Operating Expenditures	<u>2,137,215</u>	<u>2,201,014</u>	<u>2,364,210</u>
Capital Outlay:			
Equipment and Other	500,000	325,000	325,000
Total Capital Outlay	<u>500,000</u>	<u>325,000</u>	<u>325,000</u>
TOTAL EXPENDITURES	<u>2,637,215</u>	<u>2,526,014</u>	<u>2,689,210</u>
 FUND BALANCE			
Committed and Nonspendable	1,300,000	1,300,000	1,300,000
Debt Service Reserve Fund			
Unreserved Fund Balance	1,340,686	2,156,297	2,364,928
TOTAL FUND BALANCE	<u>2,640,686</u>	<u>3,456,297</u>	<u>3,664,928</u>
 TOTAL APPLICATIONS	 5,277,901	 5,982,311	 6,354,138

Monthly Financial Reports

Montezuma County Hospital District
For the month ended October 31, 2025

Prepared by Walston Bookkeeping

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- 8 General Ledger Detail

Profit and Loss

Montezuma County Hospital District For the month ended October 31, 2025 Accrual Basis

	OCT 2025	JAN-OCT 2025	JAN-OCT 2025 OVERALL BUDGET	VARIANCE
Revenue				
Property Tax Revenue	6,031	546,930	401,670	145,260 ↑
S.O. Tax Revenue	-	-	50,000	(50,000) ↓
Investment Income	3,734	34,196	37,500	(3,304) ↓
Lease Income	-	46,300	54,630	(8,330) ↓
Sales Tax Income	191,643	1,867,166	1,666,670	200,496 ↑
Other Revenue	-	-	4,170	(4,170) ↓
Interest Income	173	4,353	-	4,353 ↑
Total Revenue	201,581	2,498,946	2,214,640	284,306
Gross Profit				
	201,581	2,498,946	2,214,640	284,306
Expenses				
Legal Fees	-	15,166	20,830	(5,664) ↓
Audit Fees	-	-	7,080	(7,080) ↓
CPA Fees	-	3,085	15,000	(11,915) ↓
County Treasurer's Fees	-	-	11,670	(11,670) ↓
Other Fees/Bank Fees	-	51	150	(99) ↓
Election Expense	-	-	8,330	(8,330) ↓
Supplies & Office Expenditures	-	192	1,270	(1,078) ↓
Dues & Subscriptions	-	1,657	1,670	(13) ↓
Insurance	-	6,068	5,420	648 ↑
Board Meeting Meals	-	-	420	(420) ↓
MCHD Transfer for SHS Bonds	191,643	1,889,827	1,688,590	201,237 ↑
Professional Fees	6,259	27,738	62,500	(34,763) ↓
Repairs and Maintenance	-	17,563	6,250	11,313 ↑
Capital Outlay	1,217	3,687	270,830	(267,143) ↓
Utilities	-	615	-	615 ↑

Profit and Loss

	OCT 2025	JAN-OCT 2025	JAN-OCT 2025 OVERALL BUDGET	VARIANCE
Finance Costs	-	-	5,000	(5,000) ↓
Total Expenses	199,119	1,965,649	2,105,010	(139,361)
Profit (Loss)	2,462	533,297	109,630	423,667

Balance Sheet

Montezuma County Hospital District As of October 31, 2025 Accrual Basis

	OCT 31, 2025	SEP 30, 2025	AUG 31, 2025	JUL 31, 2025	JUN 30, 2025	MAY 31, 2025	APR 30, 2025	MAR 31, 2025	FEB 28, 2025
Assets									
Current Assets									
Cash and Cash Equivalents									
Business Checking - 7189	2,005,250	1,998,911	1,986,715	1,937,291	1,889,502	1,864,333	1,436,672	1,447,164	1,440,324
Investment	809,024	808,851	808,416	807,937	807,459	806,996	806,518	806,056	805,578
MCHD Health Facilities Checking - 897	279,078	279,078	278,997	295,747	277,185	300,215	297,443	294,955	300,154
Total Cash and Cash Equivalents	3,093,352	3,086,840	3,074,128	3,040,975	2,974,145	2,971,544	2,540,633	2,548,175	2,546,057
Total Current Assets	3,093,352	3,086,840	3,074,128	3,040,975	2,974,145	2,971,544	2,540,633	2,548,175	2,546,057
Non-Current Assets									
Other Non-Current Assets	206,885	206,885	206,885	206,885	206,885	206,885	206,885	206,885	206,888
Total Non-Current Assets	206,885	206,885	206,885	206,885	206,885	206,885	206,885	206,885	206,888
Total Assets	3,300,237	3,293,725	3,281,013	3,247,860	3,181,030	3,178,429	2,747,517	2,755,060	2,752,945
Liabilities and Equity									
Liabilities									
Current Liabilities									
Accounts Payable	4,050	-	-	-	-	-	-	2,657	-
Total Current Liabilities	4,050	-	-	-	-	-	-	2,657	-
Total Liabilities	4,050	-	-	-	-	-	-	2,657	-
Equity									
Share Capital	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000

Balance Sheet

	OCT 31, 2025	SEP 30, 2025	AUG 31, 2025	JUL 31, 2025	JUN 30, 2025	MAY 31, 2025	APR 30, 2025	MAR 31, 2025	FEB 28, 2025
Retained Earnings	1,996,187	1,993,725	1,981,013	1,947,860	1,881,030	1,878,429	1,447,517	1,452,403	1,452,945
Total Equity	3,296,187	3,293,725	3,281,013	3,247,860	3,181,030	3,178,429	2,747,517	2,752,403	2,752,945
Total Liabilities and Equity	3,300,237	3,293,725	3,281,013	3,247,860	3,181,030	3,178,429	2,747,517	2,755,060	2,752,945

Statement of Cash Flows

Montezuma County Hospital District For the month ended October 31, 2025

OCT 2025

Cash Flows from Operating Activities

Cash receipts from Customers	195,378
Interest received	173
Cash receipts from other operating activities	6,031
Cash payments from other operating activities	(195,069)
Total Cash Flows from Operating Activities	6,512

Net Cash Flows

6,512

Cash Balances

Movement in cash	-
MCHD Health Facilities Checking - 897	(191,643)
MCHD Health Facilities Checking - 897	191,643
Closed Account	-
Closed Account	-
Business Checking - 7189	(13,815)
Business Checking - 7189	7,476
Investment	(173)
Investment	-

General Ledger Detail

Montezuma County Hospital District For the period October 1, 2025 to October 31, 2025 Accrual Basis

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	TAX	TAX RATE	TAX RATE NAME	RELATED ACCOUNT
Accounts Payable										
Oct 8, 2025		Payment (voided): Mazzetti, Inc.		-	4,050	(4,050)	-	0.00%		100 - Business Checking - 7189
Oct 16, 2025	Payable Invoice	Southwest Health System		-	1,217	(5,267)	-	0.00%		550 - Capital Outlay
Oct 16, 2025	Payable Payment	Payment: Southwest Health System		1,217	-	(4,050)	-	0.00%		100 - Business Checking - 7189
Oct 16, 2025	Payable Invoice	Southwest Health System		-	191,643	(195,693)	-	0.00%		680 - MCHD Transfer for SHS Bonds
Oct 16, 2025	Payable Payment	Payment: Southwest Health System		191,643	-	(4,050)	-	0.00%		102 - MCHD Health Facilities Checking - 897
Oct 16, 2025	Payable Invoice	Mazzetti, Inc.		-	6,259	(10,309)	-	0.00%		710 - Professional Fees
Oct 16, 2025	Payable Payment	Payment: Mazzetti, Inc.		6,259	-	(4,050)	-	0.00%		100 - Business Checking - 7189
Total Accounts Payable				199,119	203,169	(4,050)	-			
Net movement				-	4,050	-	-			
Business Checking - 7189										
Oct 7, 2025	Receive Money	State of Colorado		6,031	-	6,031	-	0.00%		400 - Property Tax Revenue
Oct 8, 2025		Payment (voided): Mazzetti, Inc.		4,050	-	10,081	-	0.00%		200 - Accounts Payable
Oct 16, 2025	Payable Payment	Payment: Southwest Health System		-	1,217	8,864	-	0.00%		200 - Accounts Payable
Oct 16, 2025	Payable Payment	Payment: Mazzetti, Inc.		-	6,259	2,605	-	0.00%		200 - Accounts Payable

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	TAX	TAX RATE	TAX RATE NAME	RELATED ACCOUNT
Oct 31, 2025	Receive Money	NOW Account Interest		3,734	-	6,340	-	0.00%		402 - Investment Income
Total Business Checking - 7189				13,815	7,476	6,340	-			
Net movement				6,340	-	-	-			
Capital Outlay										
Oct 16, 2025	Payable Invoice	Southwest Health System		1,217	-	1,217	-	0.00%	Tax Exempt	200 - Accounts Payable
Total Capital Outlay				1,217	-	1,217	-			
Net movement				1,217	-	-	-			
Interest Income										
Oct 31, 2025	Receive Money	LPL Financial - Investment Account		-	173	(173)	-	0.00%	Tax Exempt	Investment
Total Interest Income				-	173	(173)	-			
Net movement				-	173	-	-			
Investment										
Oct 31, 2025	Receive Money	LPL Financial		173	-	173	-	0.00%		470 - Interest Income
Total Investment				173	-	173	-			
Net movement				173	-	-	-			
Investment Income										
Oct 31, 2025	Receive Money	NOW Account Interest		-	3,734	(3,734)	-	0.00%	Tax Exempt	100 - Business Checking - 7189
Total Investment Income				-	3,734	(3,734)	-			
Net movement				-	3,734	-	-			
MCHD Health Facilities Checking - 897										
Oct 9, 2025	Receive Money	CO DOR Sales Tax		170,608	-	170,608	-	0.00%		406 - Sales Tax Income
Oct 14, 2025	Receive Money	State of Colorado		19,638	-	190,246	-	0.00%		406 - Sales Tax Income
Oct 14, 2025	Receive Money	State of Colorado		1,397	-	191,643	-	0.00%		406 - Sales Tax Income

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	TAX	TAX RATE	TAX RATE NAME	RELATED ACCOUNT
Oct 16, 2025	Payable Payment	Payment: Southwest Health System		-	191,643	-	-	0.00%		200 - Accounts Payable
Total MCHD Health Facilities Checking - 897				191,643	191,643	-	-			
Net movement				-	-	-	-			
MCHD Transfer for SHS Bonds										
Oct 16, 2025	Payable Invoice	Southwest Health System - September Sales Tax		191,643	-	191,643	-	0.00%	Tax Exempt	200 - Accounts Payable
Total MCHD Transfer for SHS Bonds				191,643	-	191,643	-			
Net movement				191,643	-	-	-			
Professional Fees										
Oct 16, 2025	Payable Invoice	Mazzetti, Inc. - CONCEPT DESIGN PHASE		6,259	-	6,259	-	0.00%	Tax Exempt	200 - Accounts Payable
Total Professional Fees				6,259	-	6,259	-			
Net movement				6,259	-	-	-			
Property Tax Revenue										
Oct 7, 2025	Receive Money	State of Colorado		-	6,031	(6,031)	-	0.00%	Tax on Sales	100 - Business Checking - 7189
Total Property Tax Revenue				-	6,031	(6,031)	-			
Net movement				-	6,031	-	-			
Sales Tax Income										
Oct 9, 2025	Receive Money	CO DOR Sales Tax		-	170,608	(170,608)	-	0.00%	Tax on Sales	102 - MCHD Health Facilities Checking - 897
Oct 14, 2025	Receive Money	State of Colorado		-	19,638	(190,246)	-	0.00%	Tax on Sales	102 - MCHD Health Facilities Checking - 897
Oct 14, 2025	Receive Money	State of Colorado		-	1,397	(191,643)	-	0.00%	Tax on Sales	102 - MCHD Health Facilities Checking - 897
Total Sales Tax Income				-	191,643	(191,643)	-			
Net movement				-	191,643	-	-			
Total				603,869	603,869	-	-			

Renewal Documents and Invoice 1/1/2026 to EOD 12/31/2026

Acceptance of this coverage is evidenced only by payment of the enclosed invoice by January 1, 2026.

The following renewal documents are attached where applicable:

1. Invoice: Payment is due by January 1, 2026. Please return a copy of the invoice with your payment to ensure it is applied correctly. We have attached Payment Instructions providing details on how to make payment and when cancellation could occur.
2. Comparison of Annual Contributions.
3. Deductible Options:
 - Provides the difference in cost by coverage line if you were to increase or decrease the deductible for that specific coverage.
4. Quote for Excess Liability limits for your consideration:
 - Limits of up to \$8 million, in excess of the primary \$2 million Liability limit, are available. Although the primary \$2 million Liability limit is sufficient to cover the CGIA tort cap, we do recommend you consider purchasing higher limits primarily due to special districts' unlimited liability to federal civil rights, discrimination, harassment, whistle blowing, and other employment-related practices claims.
5. Coverage Declaration Pages: Informational page summarizing the key points about the coverage provided including limits and deductible descriptions for all coverage provided. Full coverage forms will be available at csdpool.org/documents by January 1, 2026.
6. Schedules: Lists of exposures and values.
7. Certificates of coverage: Originals are mailed directly to each Certificate Holder when applicable.
8. Automobile identification cards: Hard copies will be mailed when applicable.



Payment Instructions

We accept the following payment methods:

1. Online using **E-Bill Express** (www.e-billexpress.com/ebpp/CSDPool). An FAQ is available at the bottom of the landing page. For detailed instructions, please click [here](#).

2. Mail your check to:

Colorado Special Districts Property and Liability Pool
c/o McGriff, A Marsh & McClennan Agency LLC Company
PO Box 1539
Portland, OR 97207

For express or overnight mail services, please use the address below:

Colorado Special Districts Property and Liability Pool
c/o McGriff, A Marsh & McClennan Agency LLC Company
5400 Meadows Road, Suite 240
Lake Oswego, OR 97035

To ensure your payment is accurately applied, always include a copy of the invoice.

3. Wire or ACH transfer from your own bank account. Let us know if you wish to use this method and we will be happy to provide you with these instructions.

In accordance with the Intergovernmental Agreement (IGA), you have sixty (60) days after the due date shown on the invoice to make your contribution payment. If you fail to make payment, automatic cancellation of coverage will occur on the 61st day. If you wish to reinstate your district's coverage after cancellation has occurred, a \$100 reinstatement fee will apply.

If your district requires a payment extension, please submit a written request within ten (10) business days from the date of the invoice, for consideration by the CSD Pool Board of Directors.

Finally, all members of the Pool must be members in good standing with the Special District Association of Colorado (SDA). Please visit the SDA website at sdaco.org for member information.

Please contact us at billing@csdpool.org or 800-318-8870 ext. 3 for billing questions.



**Colorado Special Districts
Property and Liability Pool**

**Annual Comparison of 2026 and 2025 contributions.
Loss Ratios based on participation years from 2017 to 2024**

Montezuma County Hospital District

Year	Contribution
2026	\$6,236.00
2025	\$6,068.00
Difference	\$168.00
% Difference	2.77%

General Liability	Contribution	TOE
Yr. 2026	\$717.00	\$164,210.00
Yr. 2025	\$732.00	\$159,114.00
Difference	\$-15.00	NaN
% Difference	-2.05%	0.00%
Loss Ratio	0.00%	

Equipment Breakdown	Contribution
Yr. 2026	\$359.00
Yr. 2025	\$329.00
Difference	\$30.00
% Difference	9.12%
Loss Ratio	0.00%

Auto Liability	Contribution	Auto Count
Yr. 2026	\$132.00	0
Yr. 2025	\$132.00	0
Difference		0
% Difference	NaN	0.00%
Loss Ratio	0.00%	

Crime	Contribution
Yr. 2026	\$0.00
Yr. 2025	\$0.00
Difference	\$0.00
% Difference	0.00%
Loss Ratio	0.00%

Auto Physical Damage	Contribution	TIV
Yr. 2026	\$65.00	\$0.00
Yr. 2025	\$65.00	\$0.00
Difference		\$0.00
% Difference	NaN	0.00%
Loss Ratio	0.00%	

Public Officials Liability	Contribution	EE Count
Yr. 2026	\$487.00	0
Yr. 2025	\$487.00	0
Difference	\$0.00	0
% Difference	0.00%	0.00%
Loss Ratio	0.00%	

Property/Inland Marine	Contribution	TIV
Yr. 2026	\$4,438.00	\$1,763,880.00
Yr. 2025	\$4,284.00	\$1,724,223.00
Difference	\$154.00	\$39,657.00
% Difference	3.59%	2.30%
Loss Ratio	138.87%	

Excess Liability	Contribution
Yr. 2026	\$0.00
Yr. 2025	\$0.00
Difference	\$0.00
% Difference	0.00%
Loss Ratio	0.00%

Earthquake	Contribution
Yr. 2026	\$0.00
Yr. 2025	\$0.00
Difference	\$0.00
% Difference	0.00%
Loss Ratio	0.00%

Flood	Contribution
Yr. 2026	\$0.00
Yr. 2025	\$0.00
Difference	\$0.00
% Difference	0.00%
Loss Ratio	0.00%

No Fault	Contribution
Yr. 2026	\$38.00
Yr. 2025	\$39.00
Difference	\$-1.00
% Difference	-2.56%
Loss Ratio	0.00%

Deductible Options

Montezuma County Hospital District

Based on Coverage 26PL-22023-3277 data as of 11/13/2025

Auto Liability

General Liability	
\$0.00	\$717.00
\$500.00	\$559.00
\$1,000.00	\$546.00
\$2,500.00	\$546.00
\$5,000.00	\$546.00
\$7,500.00	\$546.00
\$10,000.00	\$546.00

Auto Physical Damage
Comprehensive and Collision Deductibles

Property	
Property and Inland Marine Deductibles (IM Max	
Both \$250.00	\$5,180.00
Both \$500.00	\$4,438.00
Both \$1,000.00	\$4,368.00
Both \$2,500.00	\$4,307.00
Both \$5,000.00	\$4,263.00
Property \$7,500.00	\$4,219.00
Property \$10,000.00	\$4,164.00
Property \$25,000.00	\$3,972.00
Property \$50,000.00	\$3,779.00
Property \$100,000.00	\$3,553.00
\$5,000)	



**Colorado Special Districts
Property and Liability Pool**

No-Fault	
\$500.00	\$38.00
\$1,000.00	\$35.00
\$2,500.00	\$35.00
\$5,000.00	\$35.00
\$7,500.00	\$35.00

Public Officials Liability	
EPLI \$100,000 &:	
POL \$1,000.00	\$487.00
POL \$2,500.00	\$487.00
POL \$5,000.00	\$487.00
POL \$7,500.00	\$487.00
POL \$10,000.00	\$487.00
POL \$1,000 &:	
EPLI \$5,000.00	\$487.00
EPLI \$7,500.00	\$487.00
EPLI \$10,000.00	\$487.00
EPLI \$25,000.00	\$487.00
EPLI \$50,000.00	\$487.00
EPLI \$100,000.00	\$487.00

Equipment Breakdown	
\$1,000.00	\$359.00
\$2,500.00	\$352.00
\$5,000.00	\$319.00
\$7,500.00	\$312.00
\$10,000.00	\$301.00



2026 Excess Liability Options Proposal

This Proposal Does Not Bind Coverage

This report demonstrates what it would cost your district to increase coverage from your current limit of liability to a higher limit.

Named Member: Montezuma County Hospital District

Certificate Number: 26PL-22023-3277

<u>Excess Limit</u>	<u>Annual Excess Contribution</u>	<u>Change in Contribution</u>
\$1,000,000	\$330	\$330
\$2,000,000	\$570	\$570
\$3,000,000	\$810	\$810
\$4,000,000	\$1,020	\$1,020
\$5,000,000	\$1,250	\$1,250
\$6,000,000	\$1,500	\$1,500
\$7,000,000	\$1,750	\$1,750
\$8,000,000	\$2,000	\$2,000

Note: This is not your Coverage Document. It was created solely for informational purposes.

11/13/2025



Public Entity Liability and Auto Physical Damage Certificate Holder Declaration

Master Coverage Document(s) Number: CSD Pool CTC 01 01 25, CSD Pool PEL 01 01 26, CSD Pool APD 01 01 26

Certificate Number: 26PL-22023-3277

Coverage Period: 1/1/2026 to EOD 12/31/2026

Named Member:

Montezuma County Hospital District
PO Box 1034
Cortez, CO 81321

Broker of Record:

NO BROKER

Coverage is provided only for those coverages indicated below for which a contribution is shown.

Coverage	Per Occurrence Limit	Annual Aggregate Limit	Deductible	Contribution
Public Entity Liability Coverage including:	\$2,000,000	None		
General Liability	Included	None	None	\$717
Medical Payments - Premises	\$10,000	None	None	Included
Employee Benefits Liability	Included	None	None	Included
Public Officials Liability	Included	None	\$1,000	\$487
Employment Practices Liability	Included	None	*\$100,000	Included
Pre Loss Legal Assistance	\$5,000	\$10,000	None	Included
No-Fault Water Intrusion & Sewer Backup	\$200,000 limited to \$10,000 Any One Premises	***\$1,000,000	\$500	\$38
Cyber	\$200,000	**\$200,000	\$1,000	Included
Fiduciary Liability	\$200,000	**\$200,000	\$1,000	Included
Excess Liability - Coverage agreements A,B,C,D	No Coverage	No Coverage	N/A	No
Auto Liability	No Coverage	No Coverage	N/A	No
Medical Payments – Auto	No Coverage	No Coverage	N/A	No
Non-Owned and Hired Auto Liability	Included	None	None	\$132
Uninsured/Underinsured Motorists Liability	No Coverage	No Coverage	N/A	No
Auto Physical Damage	No Coverage	No Coverage	N/A	No
Hired Auto Physical Damage	\$50,000	N/A	\$500/\$500	\$65
Auto Physical Damage – Employee Deductible Reimbursement	\$2,500	N/A	None	Included

Total Contribution \$1,439

*Employment Practices Liability Deductible: 50% of loss including Indemnity and Legal Expenses subject to a maximum deductible of \$100,000 each occurrence.

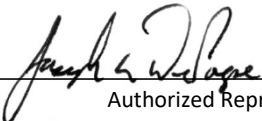
**A \$5,000,000 All Member Annual Aggregate Limit shall apply to Cyber.

**A \$1,000,000 All Member Annual Aggregate Limit shall apply to Fiduciary Liability.

***No-Fault Water Intrusion & Sewer Backup has \$1,000,000 All Member Annual Aggregate Limit.

Additional Endorsements applicable to Member:

This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Public Entity Liability Coverage Document. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage Document for actual coverage, terms, conditions, and exclusions.

Countersigned by:  _____
Authorized Representative



Property Certificate Holder Declaration

Master Coverage Document Number: CSD Pool CTC 01 01 25 and CSD Pool Property 01 01 26

Certificate Number: 26PL-22023-3277

Coverage Period: 1/1/2026 to EOD 12/31/2026

Named Member:

Montezuma County Hospital District
PO Box 1034
Cortez, CO 81321

Broker of Record:

NO BROKER

Limit of Coverage per Occurrence:

- \$1,763,880 Reported Buildings, Business Personal Property, Other Scheduled Items, Outdoor Property and EDP per Schedule.
- \$250,000 Business Income including Extra Expense/Rental Income sublimit unless a higher amount is specified on Schedule.
 \$ Inland Marine Scheduled items.
- \$0 Excess of \$2,000,000 Earthquake Limit per occurrence and annual aggregate per Property Schedule.
- \$0 Excess of \$2,000,000 Flood Limit per occurrence and annual aggregate per Property Schedule.
 Flood Zone A and Flood Zone V are subject to an all member combined limit of \$60,000,000 per occurrence and annual aggregate.

Locations Covered:

Per Schedules on file. Property in Course of Construction must be shown on the Schedule to be covered.

Report of Values:

Annual Statement of Values must be submitted and additions/deletions are to be reported as they occur.

Perils Covered:

Risk of Direct Physical Loss subject to the terms, conditions, and exclusions in the Master Property Coverage Document.

Deductibles:

\$500 Per Occurrence, except where noted on Member's Schedules
Earthquake - 2% Per Occurrence of the value of the covered damaged property at the time of loss, subject to a \$5,000 minimum and \$50,000 maximum.
Flood - 2% Per Occurrence of the value of the covered damaged property at the time of loss, subject to a \$5,000 minimum and \$50,000 maximum.

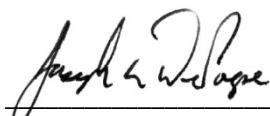
Contribution:

\$4,438

Additional Endorsements applicable to Member:

- Cosmetic Damage Exclusion
- Wind and Hail Deductible Endorsement

This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Property Coverage Document. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage Document for actual coverage, terms, conditions, and exclusions.

Countersigned by: 
Authorized Representative

Named Member: Montezuma County Hospital District	Endorsement: CSD Pool Wind Hail Deductible 01 01 23
Certificate Number: 26PL-22023-3277	Effective Date of Endorsement: 1/1/2026
Issued By: Colorado Special Districts Property and Liability Pool	

This endorsement modifies coverage provided under the following:

**PROPERTY COVERAGE DOCUMENT
WIND AND HAIL DEDUCTIBLE
PLEASE READ IT CAREFULLY**

The following is added to Section 2. **DEDUCTIBLE:**

E. Wind and/or Hail damage to a building or structure identified in the Member District property schedule as Real Property or Outdoor Property:

In respect to Member District's whose total scheduled property values are below \$25M, 2% per **Occurrence** of the value of the covered damaged property and applicable business income at the time the loss occurs, subject to a \$5,000 minimum and \$50,000 maximum per **Occurrence**, unless a higher deductible is scheduled at the damaged location.

In respect to Member District's whose total scheduled property values are over \$25M, 2% per **Occurrence** of the value of the covered damaged property and applicable business income at the time the loss occurs, subject to a \$5,000 minimum and \$75,000 maximum per **Occurrence**, unless a higher deductible is scheduled at the damaged location.

ALL OTHER TERMS AND CONDITIONS OF THE PROPERTY COVERAGE FORM REMAIN UNCHANGED.

Named Member: Montezuma County Hospital District	Endorsement: CSD Pool Cosmetic Damage Exclusion 01 01 25
Certificate Number: 26PL-22023-3277	Effective Date of Endorsement: 1/1/2026
Issued By: Colorado Special Districts Property and Liability Pool	

This endorsement modifies the coverage provided under the following:

**PROPERTY COVERAGE DOCUMENT
COSMETIC DAMAGE EXCLUSION
PLEASE READ IT CAREFULLY**

The following is added to Section 8 PERILS EXCLUDED:

V. Against Cosmetic Damage to Roof Surfacing caused by or resulting from wind and/or hail to a building or structure identified in the **Member District** property schedule as **Real Property** or **Outdoor Property**.

For purposes of this endorsement, the following is added to SECTION 35 ADDITIONAL DEFINITIONS:

Roof Surfacing means the shingles, tiles, cladding, metal or synthetic sheeting or similar materials covering the roof and includes all materials used in securing the roof surface and all materials applied to or under the roof surface for moisture protection, as well as roof flashing, vent covers and gutters.

Cosmetic Damage means that the wind and/or hail caused marring, pitting or other superficial damage that altered the appearance of the roof surfacing, but such damage does not prevent the roof from continuing to function as a barrier to entrance of the elements to the same extent as it did before the cosmetic damage occurred.

However, this exclusion shall not apply to **Cosmetic Damage** to the front entry, areas of **Roof Surfacing** visibly apparent to a pedestrian from the street or sidewalk composing less than 25% of the roof area of a **Member District's** scheduled building or structure identified as **Real Property** or **Outdoor Property**. The **Pool** will pay for **Cosmetic Damage** to such areas, limited to less than 25% of the roof area of the scheduled building or structure, subject to all other terms, conditions and exclusions of the Property Coverage Form.

ALL OTHER TERMS AND CONDITIONS OF THE PROPERTY COVERAGE FORM REMAIN UNCHANGED.



Equipment Breakdown Declarations

Master Coverage Document Number: CSD Pool EB 01 01 21

Certificate Number: 26PL-22023-3277

Coverage Period: 1/1/2026 to EOD 12/31/2026

Named Member:

Montezuma County Hospital District
PO Box 1034
Cortez, CO 81321

Broker of Record:

NO BROKER

Covered Equipment:

Equipment that (1) generates, transmits or utilizes energy, including electronic communications and data processing equipment; or (2) which during normal usage, operates under vacuum or pressure, other than the weight of its contents.

Locations:

Property must be at a location described in the Named Member's current Schedule of Property on file with the CSD Pool and must be owned, leased, or operated under the control of the Member District.

Equipment Breakdown Limit: \$1,763,880 Scheduled Property

Sub Limits:

Newly Acquired Locations (90 Days Reporting)	\$2,500,000
Business Income / Extra Expense	\$1,000,000
Expediting Expenses	\$1,000,000
Rental Income	\$1,000,000
Demolition & Increased Cost of Construction	\$1,000,000
Off-Premises Equipment Breakdown	\$500,000
Service Interruption	\$250,000
Hazardous Substances	\$250,000
Perishable Goods	\$250,000
Data Restoration	\$250,000
Green Property Upgrade	\$100,000
Public Relations Coverage	\$5,000

Deductible: \$1,000 per Occurrence

Contribution: \$359

This Equipment Breakdown Declarations is made and is mutually accepted by the CSD Pool and the Member District subject to all terms which are made a part of the Equipment Breakdown Coverage Document. This Certificate represents only a brief summary of coverages. Please refer to the Equipment Breakdown Coverage Document for actual coverage, terms, conditions, and exclusions.

Countersigned by: _____

A handwritten signature in black ink, appearing to read "Joseph W. Page", is written over a horizontal line.

Authorized Representative

Environmental Legal Liability Certificate Holder Declaration

Master Policy Number: ER00A9V26
Certificate Number: 26PL-22023-3277
Named Member:
 Montezuma County Hospital District
 PO Box 1034
 Cortez, CO 81321

Insurer: Aspen Specialty Insurance Company
Coverage Period: 1/1/2026 to EOD 12/31/2026
Broker of Record:
 NO BROKER

Claims-Made Coverage:

1. **First Party Protection:** For coverages 1.a – 1.d, the pollution incident must be first discovered by the responsible insured and reported to the insurer during the policy period.
 - a. **Clean up:** Covers clean-up costs resulting from a pollution incident on, at, under, or migrating from or through an insured location.
 - b. **Emergency Response:** Covers emergency response cost resulting from a **Pollution Incident**.
 - c. **Pollution Incident:** (i) on, at, under or migrating from or through an insured location; (ii) caused by transportation; or (iii) caused by covered operations.
 - d. **Environmental Crisis:** Covers crisis cost resulting from a crisis event.
 - e. **Business Interruption:** Covers business interruption cost and extra expense incurred by the insured and solely and directly by a pollution incident on, at or under an insured location, provided the pollution incident results in clean-up cost covered by this policy.

2. **Legal Liability Protection:** For coverages 2.a – 2.d, the claim for damages because of such bodily injury or property damage, or a claim for such clean-up cost, is first made against an insured and reported to the insurer during the policy period.
 - a. **Insured Location:** Covers sums the insured becomes legally obligated to pay: (i) as damages because of bodily injury or property damage; or (ii) for clean-up costs, resulting from a pollution incident on, at under, or migrating from or through an insured location.
 - b. **Non-owned Site:** Covers sums the insured becomes legally obligated to pay (i) as damages because of bodily injury or property damage; or (ii) for clean-up costs, resulting from a pollution incident on, at under, or migrating from or through any non-owned site.
 - c. **Transportation:** Covers sums the insured becomes legally obligated to pay (i) as damages because of bodily injury or property damage; or (ii) for clean-up costs, resulting from a pollution incident caused by transportation.
 - d. **Covered Operations:** Covers sums the insured becomes legally obligated to pay (i) as damages because of bodily injury or property damage; or (ii) for clean-up costs, resulting from a pollution incident caused by covered operations or completed operations.

Limits of Liability: \$1,000,000 Each Pollution Incident
 \$5,000,000 Total Policy and Program Aggregate – Shared All Members
 Sublimits: \$500,000 Environmental Crisis Aggregate
 \$250,000 Business Interruption Aggregate
 \$100,000 Perfluorinated Compounds Aggregate

Member Deductible: \$1,000 Each Pollution Incident

Retroactive Date:

January 1, 2009 (unless otherwise specified)

Defense Costs:

Legal defense expenses and settlement shall erode the Limits of Liability

Partial List of Exclusions:

Asbestos, Contractual Liability, Criminal Fines and Criminal Penalties, Cross Liability (Insured vs. Insured), Damage to Insured's Product/Work, Divested Property, Employers Liability, Fraud or Misrepresentation, Intentional Non-Compliance, Internal Expenses, Known Conditions, Lead-Based Paint, Material Change in Risk, Non-Owned Disposal Sites, Underground Storage Tanks and Above Ground Storage Tanks excluded unless scheduled, Vehicle Damage, War or Terrorism, Workers Compensation, Lead at all gun or shooting ranges, Maintenance, Upgrades, Improvements or Installations where required by law, Microbial Matter with carveback for sudden and accidental water intrusion; 10-day discovery period/30 day reporting period, Prior Claims, Communicable Disease

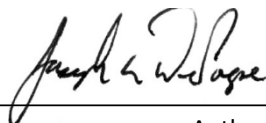
Policy Forms:

ASPENV110 06 17	Environmental Legal Liability Policy
ASPENV098 11 17	Cap on Losses from Certified Acts of Terrorism
ASPENV340 05 17	Insured Location(s) Schedule Endorsement
ASPENV310 05 17	Known Conditions Exclusion Endorsement
ASPENV316 05 17	Legal Expense Aggregate Limit of Liability Endorsement
ASPENV117 11 17	Self-Insured Retention Aggregate (Erosion by Underlying Policies)
ASPENV117 11 17	Sewage Back-up Deductible Amendatory Endorsement
ASPENV117 11 17	Perfluorinated Compounds, Sublimit and Retroactive Date Amendatory Endorsement
ASPENV117 11 17	Cancellation Amendatory Endorsement
ASPENV117 11 17	Microbial Matter Exclusion Endorsement
ASPENV117 11 17	Maintenance, Upgrade, Improvements or Installations Exclusion Endorsement
ASPENV117 11 17	Retroactive Date All Coverage Endorsement
ASPENV117 11 17	Microbial Matter Sudden and Accidental Coverage Limitation Amendatory Endorsement
ASPENV117 11 17	Insured Location/Acquired Property Endorsement
ASPENV117 11 17	Public Entity Amendatory Endorsement
ASPENV322 05 17	Minimum Earned Premium Endorsement
ASPENV341 05 17	Named Insured Schedule Endorsement
ASPENV118 11 17	Nuclear, Biological, Chemical, or Radiological Terrorism Exclusion
ASPENV003 05 17	Other Insurance Condition Amendatory Endorsement
ASPER334 01 14	Prior Claim Exclusion Endorsement
ASPENV338 04 19	Schedule of Crisis Management Firms Endorsement
ASPENV431 11 17	Aspen Environmental Emergency Response Hotline
SNCO 1021	Colorado Surplus Lines Notice
ASPENV117.EL.0920.X	Communicable Disease Exclusion

Additional Endorsements Applicable to Named Member:

This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all coverage terms under the Pollution Liability Policy #EV00A9V26 issued by Aspen Specialty Insurance Company. This Certificate represents a brief summary of coverages. Please refer to the Master Coverage Document for all coverage terms, conditions and exclusions.

Countersigned by:



Authorized Representative

Terrorism, Sabotage and Malicious Attack Certificate Holder Declaration

Master Coverage:

Physical Loss or Physical Damage
Terrorism Liability
Malicious Attack
Malicious Attack combined liability

Insurer:

Lloyds, Hiscox Syndicate 33

Certificate Number: 26PL-22023-3277

Coverage Period: 1/1/2026 to EOD 12/31/2026

Named Member:

Montezuma County Hospital District
PO Box 1034
Cortez, CO 81321

Broker of Record:

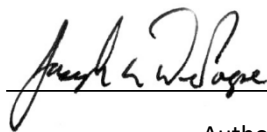
NO BROKER

Coverage for All CSD Pool Members combined	Per Occurrence Limit	Annual Aggregate Limit	Deductible
All Coverages Combined	n/a	\$105,000,000	n/a
Terrorism and Sabotage – Physical Loss or Damage	\$100,000,000	\$100,000,000	\$10,000
Terrorism – Combined Liability	\$10,000,000	\$10,000,000	\$10,000
Malicious Attack – Physical Loss or Damage & Combined Liability	\$5,000,000	\$5,000,000	\$5,000
<i>Malicious Attack Sub-limits applicable:</i>			
Prevention or Restriction of Access	\$2,500,000	\$2,500,000	\$5,000
Utilities	\$2,500,000	\$2,500,000	\$5,000
Personal Accident Costs	\$250,000	\$250,000	\$5,000
Crisis Management Costs	\$250,000	\$250,000	\$5,000

Report all Claims to: Phone: (800) 318-8870, ext. 1
Email: cxcsd@sedgwick.com

This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Terrorism, Sabotage and Malicious Attack Coverage Policy. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage document for actual coverage, terms, conditions, and exclusions.

Countersigned by: _____



Authorized Representative

**General Liability Schedule
Hospital / Health District**

Policy Number: 26PL-22023-3277 **Coverage Period:** 1/1/2026 – EOD 12/31/2026
Named Member: Montezuma County Hospital District **Broker:** NO BROKER

Code	Description	Unit	Amount	Effective Date	Expiration Date
4	4-Maximum Bond Issued	Dollars	0.00	1/1/2026	12/31/2026
5	5-Number of Bonds Issued	Total	0.00	1/1/2026	12/31/2026
98	98-Additional First Named Members	Total	0.00	1/1/2026	12/31/2026
105	105-Total Operating Expenses - Any other	Dollars	106,710.00	1/1/2026	12/31/2026
134	134-Total Operating Expenses - Hospital / Health	Dollars	57,500.00	1/1/2026	12/31/2026
215	215-Buildings & Premises Occupied by District	Sq. Ft.		1/1/2026	12/31/2026
270	270-Number of Aboveground Storage Tanks (excluding water tanks)	Total	0.00	1/1/2026	12/31/2026
341	341-Time Spent by Club/Recreation/Camp Volunteers	Hours	0.00	1/1/2026	12/31/2026
342	342-Time Spent by Day Care Volunteers	Hours	0.00	1/1/2026	12/31/2026
343	343-Time Spent by Hospital Volunteers	Hours	0.00	1/1/2026	12/31/2026
344	344-Time Spent by Event Organizer Volunteers	Hours	0.00	1/1/2026	12/31/2026
345	345-Time Spent by General Volunteers	Hours	0.00	1/1/2026	12/31/2026
348	348-Number of Board Members	Total	7.00	1/1/2026	12/31/2026
350	350-Number of Permanent Employees - Full-Time	Total	0.00	1/1/2026	12/31/2026
351	351-Number of Permanent Employees - Part-Time	Total	0.00	1/1/2026	12/31/2026
366	366-Total Payroll	Dollars		1/1/2026	12/31/2026
420	420-Vacant Land	Acres	27.00	1/1/2026	12/31/2026
602	602-Area Served (Square Miles)	Sq Miles		1/1/2026	12/31/2026
900	900-Services Contracted out to Others	Dollars	89,000.00	1/1/2026	12/31/2026

997	997-Number of district sponsored Events/Fundraisers - No Alcohol Served	Total		1/1/2026	12/31/2026
998	998-Number of District sponsored Events/Fundraisers – With Alcohol Served	Total		1/1/2026	12/31/2026
999	999-Prior Acts Coverage Under a Previous “Claims Made” Policy	Premium		1/1/2026	12/31/2026

If your district has exposures not listed on the General Liability schedule above, such as airplanes, security staff, bridges, drones, etc., please furnish details. Certain activities may be excluded or restricted.

Property Schedule

Coverage Period: 1/1/2026-EOD 12/31/2026

Named Member:

Montezuma County Hospital District

Broker:

NO BROKER

Per Occurrence Deductible: \$ 500.00

Location/Premise Address / Description	Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
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Location / Premise#		Unique#	PROP-00000164	Frame	6	Replacement	Buildings:	\$1,159,196.00	\$3,061	\$	\$
Medical/Dental Clinic		Year Built:	1965	Term:	1/1/2026 to 12/31/2026		Contents:	\$ 0.00			
111 Railroad Avenue		Sq. Feet:	4692	County:	Montezuma	Ded:	EDP:	\$ 0.00			
Mancos, CO 81328		# Stories	1.00	Flood Zone:	Zone X		Business Inc:	\$ 0.00			
NOC Equipment Breakdown Applies: No		Excess Quake Applies: No		Excess Flood Applies: No			UG Pipes:	\$ 0.00			
							Otherwise Classified:	\$ 0.00			

Location / Premise#	002-001	Unique#	PROP-00104961	Frame	4	Replacement	Buildings:	\$604,684.00	\$1,377	\$	\$
Heyl Clinic		Year Built:	1990	Term:	1/1/2026 to 12/31/2026		Contents:	\$ 0.00			
1413 N. Mildred Rd.		Sq. Feet:	3492	County:	Montezuma	Ded:	EDP:	\$ 0.00			
Cortez, CO 81321		# Stories	1.00	Flood Zone:	Zone X		Business Inc:	\$ 0.00			
NOC Equipment Breakdown Applies: No		Excess Quake Applies: No		Excess Flood Applies: No			UG Pipes:	\$ 0.00			
							Otherwise Classified:	\$ 0.00			

Totals:	Buildings:	\$1,763,880.00	\$4,438.00	\$0.00	\$0.00
	Contents:	\$0.00			
	EDP:	\$0.00			
	Business Inc:	\$0.00			
	UG Pipes:	\$0.00			
	Otherwise Classified:	\$0.00			

Minimum Property Contribution: \$425

Property Schedule**Coverage Period:** 1/1/2026-EOD 12/31/2026**Named Member:**

Montezuma County Hospital District

Broker:

NO BROKER

Per Occurrence Deductible: \$ 500.00

Location/Premise Address / Description	Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
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CERTIFICATE OF COVERAGE

Certificate Number
CERT-011625

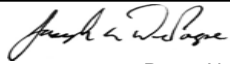
ADMINISTRATOR Colorado Special Districts Property and Liability Pool c/o McGriff, A Marsh & McClennan Agency LLC Company PO Box 1539 Portland, OR 97207-1539	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
NAMED MEMBER Montezuma County Hospital District P.O. Box 1034 Cortez, CO 81321	COMPANIES AFFORDING COVERAGE COMPANY A: Colorado Special Districts Property and Liability Pool COMPANY B: COMPANY C:

COVERAGES

THIS IS TO CERTIFY THAT COVERAGE DOCUMENTS LISTED HEREIN HAVE BEEN ISSUED TO THE NAMED MEMBER HEREIN FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS LISTED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS.

CO LTR	Type of Coverage	Coverage #	Effective Date	Expiration Date	LIMITS	
A	General Liability	26PL-22023-3277	01/01/26	12/31/26	General Aggregate	Unlimited
	<input checked="" type="checkbox"/> Commercial General Liability <input checked="" type="checkbox"/> Public Officials Liability <input checked="" type="checkbox"/> Employment Practices <input checked="" type="checkbox"/> Occurrence	*Except that for claims, occurrences or suits to which the monetary limits of the Colorado Immunity Act, C.R.S. & 24-10-101, et.seq., as amended, apply, there shall be a further sublimit of (a) \$387,000 for an injury to any one person in any single occurrence; and (b) \$1,093,000 for an injury to two or more persons in any single occurrence; but in the event of an injury to two or more persons in any single occurrence, the sublimit shall not exceed \$387,000 for each injured person.			Each Occurrence*	\$2,000,000
	Automobile Liability <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos				Each Occurrence*	
	Auto Physical Damage <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos					
	Excess Liability <input type="checkbox"/> Other Than Umbrella Form				General Aggregate	
					Each Occurrence*	
	Property <input type="checkbox"/>					

Description:
Evidence of coverage only.

CERTIFICATE HOLDER To Whom It May Concern	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE COVERAGE FORM PROVISIONS. AUTHORIZED REPRESENTATIVE: By: Joseph E. DePaepe  <div style="text-align: right;">Date: November 13, 2025</div>
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Board Member Discussion (optional)



Mission Statement

It is the mission of the Montezuma County Hospital District to assure high quality healthcare facilities for the community, Montezuma County, and the surrounding areas and to provide support and assistance in a manner which is consistent with a high standard of healthcare.

A Quick Refresher on **Officers of the Board**



The Board of Directors is the governing authority of the district. Apart from his/her normal function as a part of this unit, or as directed by the Board, no individual Director may commit the district to any policy, act, or expenditure. All powers, privileges, and duties vested in or imposed upon the district shall be exercised and performed by and through the Board. The Board may delegate to Officers, employees, and agents of the district any or all administrative and ministerial powers, but cannot delegate away the ultimate responsibility for the governance of the district.

Representation

The Board of Directors as a whole should not represent any factional segment of the district, but rather should represent and act for the district as a whole. The Board of Directors shall comply with and be guided by applicable state laws and regulations including the Colorado Special District Act and applicable state and federal laws and regulations.

Officers

Annually, at the first regular Board meeting following the biennial election of Board members, and during the same month in the following year, the Board should select a President, Vice President, Secretary, and Treasurer for the next year.

President

The President (or Chairman) should perform the duties of presiding officer at all meetings of the Board of Directors; carry out the resolutions and orders of the Board of Directors; and perform such other duties as the Board of Directors prescribes.

The President (Chairman) should be the Board's liaison to the Manager and should work with the Manager to develop the Board agenda prior to each Board meeting. The President (Chairman) should convey the Board's actions and directions to the Manager and monitor the Manager's progress on Board directives and policies.

The President is authorized to sign all official documents of the district.

Vice President

When the President resigns or is absent or disabled, the Vice President (Vice Chair) shall perform the President's duties. When the President disqualifies himself/herself from participating in an agenda item, the Vice President shall perform the duties of the presiding officer.

Treasurer

The Treasurer shall be a member of the Board and shall be responsible for seeing that appropriate financial procedures are in place and that accurate financial records are kept. The Treasurer shall also be responsible to see that an annual budget is prepared and adopted pursuant to the provisions of the Colorado Budget Act.

Secretary

The Secretary may be a member of the Board and shall be responsible for seeing that accurate minutes of Board meetings are kept and preserved.

The Secretary and Treasurer may be the same person, but if such is the case, he or she shall be a member of the Board.

Manager

The Board may hire a Manager or contract with an administrator to serve for such term and upon such conditions, including compensation, as the Board may establish. The Manager shall have general supervision over the administration of the affairs, employees, and business of the district. He/she shall also be charged with the hiring and discharging of employees and the management of district properties.

The Manager, as authorized by the Board, can have the care and custody of the general funds of the district and shall deposit or cause to be deposited the same in the name of the district in such banks or savings associations as the Board may select. 🟡

Administrative Manager

Organization: Montezuma County Hospital District

Employment Type: Part-time

Department: District Administration

Position Summary

Serves as the Administration Manager for the Colorado Hospital District, providing strategic administrative oversight and helps to ensure operational compliance with state statutes and regulations. Manages district operations by maintaining organizational systems, supporting the Board of Directors, facilitating communications with stakeholders, and ensuring adherence to regulatory requirements.

Owner's Representative Responsibilities

District Governance & Compliance

- Helps ensure district operations comply with Colorado Revised Statutes Title 25 (Hospital Districts) and other applicable regulations
- Monitor compliance with Colorado Open Meetings Law and public records requirements
- Maintain current knowledge of special district laws and healthcare governance regulations
- Coordinate with district legal counsel on compliance matters
- Ensure proper posting of public notices, meeting agendas, and required disclosures
- Maintain district's transparency and accountability to taxpayers and residents

Board of Directors Support

- Serve as primary liaison between Board of Directors and district operations

- Help prepare comprehensive board packets with financial reports, operational updates, and supporting documentation
- Present annual financial reports and operational summaries to the Board and public
- Attend all Board meetings and provide administrative and technical support
- Advise Board on governance best practices and statutory requirements

Stakeholder Relations

- Act as primary contact for district stakeholders, including residents, healthcare partners, and government entities
 - Represent the district at community meetings and public forums
 - Coordinate communications between the district and contracted healthcare providers
 - Facilitate relationships with county officials and other special districts
-

Administrative Responsibilities

Document & Records Management

- Maintain comprehensive district records in compliance with Colorado retention schedules
- Organize and archive all official district documents, contracts, and correspondence
- Implement document management systems and protocols
- Ensure secure storage and appropriate access to confidential information
- Manage transition and preservation of historical district records

Meeting Administration

- Prepare detailed agendas for all Board meetings in compliance with open meetings requirements
- Record, prepare, and distribute accurate meeting minutes
- Coordinate meeting logistics including location setup, public access, and technology needs
- Maintain official record of all Board resolutions, decisions, and actions
- Post meeting notices and materials as required by law

Digital Infrastructure Management

- Maintain and update district website with current information, meeting notices, and public documents
- Ensure website compliance with accessibility standards and public disclosure requirements
- Administer Google Workspace environment for district operations
- Manage user accounts, permissions, and security settings
- Implement and maintain digital filing systems and shared resources
- Provide technical support and training to Board members and staff

Financial Administration & Reporting

- Assist with preparation of annual budgets and financial forecasts
- Track and report on mill levy revenues and district funding
- Coordinate with district accountants and auditors
- Prepare financial reports for Board review and public disclosure
- Ensure compliance with TABOR and other fiscal requirements

Office Operations

- Implement efficient workflows and administrative procedures
- Maintain safe, organized, and professional office environment
- Handle routine correspondence and communications
- Provide customer service to district residents and stakeholders

Additional Duties

- Other responsibilities as assigned by the Board of Directors to support district operations
-

Required Qualifications

Education & Credentials

- High school diploma or equivalent required
- Associate's or Bachelor's degree in Public Administration, Business Administration, or related field preferred

- Valid Colorado driver's license with clean DMV record
- Social Security Card or acceptable I-9 documentation

Experience

- Experience in public sector administration, special districts, or healthcare governance preferred
- Experience in construction or construction related field helpful
- Strong customer service and stakeholder relations background
- Demonstrated experience with digital platforms and office technology

Knowledge & Skills

- Understanding of Colorado special district laws and governance (or ability to learn quickly)
 - Knowledge of public meetings requirements and records management
 - Proficiency with Google Workspace, website content management systems, and office software
 - Excellent written and verbal communication skills
 - Strong organizational and project management abilities
 - Attention to detail and accuracy in document preparation
-

Personal Competencies

- Self-motivated with strong critical thinking and problem-solving abilities
 - Quality and results-driven with high standards for accuracy
 - Ability to work independently with minimal supervision
 - Collaborative team player when working with Board and stakeholders
 - Professional discretion and ability to handle confidential information
 - Capable of managing multiple priorities and meeting deadlines
 - Adaptable to changing circumstances and evolving requirements
 - Available for evening Board meetings and occasional weekend duties as needed
-

Working Conditions

- Primarily working from home
 - Evening meetings required (typically monthly Board meetings)
 - Occasional weekend work as needed
 - Public-facing role requiring professional demeanor
-

Additional Information

This job description indicates the general nature and essential duties of work performed but may not contain a comprehensive inventory of all duties, responsibilities, and qualifications. The district reserves the right to modify responsibilities as organizational needs evolve.

Acknowledgment

By signing below, I acknowledge that I have read and understand the duties and qualifications to perform this position with or without reasonable accommodation. I also understand that the employer reserves the right to change these duties from time to time as business needs require and this description is not considered all-inclusive.

Employee Signature: _____ **Date:** _____